Travel Perdiem Rates

There are two new features being added to the ADB travel management system.

The first deals with the ability to update Domestic and Foreign Perdiem online in realtime. This is done by entering a function code of 'PDM' on the domestic or foreign advance menu screens. When entered you will be presented a blank screen in which you can enter either a state code for domestic rates or a country name for foreign rates.

The 'PDM' function is hidden on the screen and can only be accessed if the ADB userid has security code '075'.

If a valid state code or country name is entered the screen will be with all the locations and rates associated with the state or country, 14 entries to a page. Navigation is done via the enter key(forward) or PF2(backward). One or more entries on a page may be added, changed ir deleted by using an A(add), C(change), or D(delete) command code and hiiting the enter key.

I have subscribed myself and NIHADBSUPPORT to GSA and State Dept. mailing lists so that we can receive emails notifying us of perdiem rate changes. Below is a sample of the Domestic and Foreign perdiem rate update screens.

DOMESTIC TRAVEL PERDIEM MAINTENANCE   ODATP

ENTER STATE ABBREVIATION: NY   STATE OF: NEW YORK

```
   CITY              LOCATION           MEALS LODGING
_  ALBANY            ALBANY              042  096
_  BRONX    01/01-09/30   BRONX             046  168
_  BRONX    10/01-12/30   BRONX             046  170
_  BROOKLYN  01/01-09/30   BROOKLYN           046  168
_  BROOKLYN  10/01-12/30   BROOKLYN           046  170
_  BUFFALO           ERIE              042  078
_  GLENS FALLS06/01-09/30   WARREN            034  074
_  GLENS FALLS10/01-05/31   WARREN            034  055
_  ITHACA            TOMPKINS           034  069
_  KINGSTON          ULSTER            038  079
_  LAKE PLACID06/15-10/15   ESSEX            038  086
_  LAKE PLACID10/16-06/14   ESSEX            038  059
_  MANHATTAN 01/01-09/30   MANNHATTAN          046  208
_  MANHATTAN 10/01-12/30   MANNHATTAN          046  198
 A=ADD  C=CHANGE  D=DELETE


      ENTER=PROCESS    F2=BACK     F7=EXIT
```

FOREIGN TRAVEL PERDIEM MAINTENANCE   ODAUP

ENTER NAME OF COUNTRY: ITALY

```
 COUNTRY/CODE      LOCATION            DATE RANGE    MEAL LODGE
_ ITALY       01 OTHER            1-Jan 31-Dec  075  084
_ ITALY       02 BARI             1-Jan 31-Dec  055  086
_ ITALY       03 BOLOGNA           1-Jan 31-Dec  093  128
_ ITALY       04 FERRARA           1-Jan 31-Dec  085  113
_ ITALY       05 FLORENCE           1-Jan 31-Dec  105  144
_ ITALY       06 GAETA            1-Sep 30-Jun  057  062
_ ITALY       07 GAETA            1-Jul 31-Aug  059  086
_ ITALY       08 GENOA            1-Jan 31-Dec  064  135
_ ITALY       09 LA SPEZIA         1-Jan 31-Dec  097  085
_ ITALY       10 MILAN            1-Jan 31-Dec  115  209
_ ITALY       11 MODENA           1-Jan 31-Dec  079  104
_ ITALY       12 NAPLES           1-Jan 31-Dec  074  119
_ ITALY       13 PISA             1-Jan 31-Dec  086  104
_ ITALY       14 RAVENNA           1-Jan 31-Dec  089  107
A=ADD  C=CHANGE  D=DELETE
```

         ENTER=PROCESS   F2=BACK   F7=EXIT

The second feature allows the user access to perdiem rates during the creation and update of foreign travel orders and vouchers. Just as on the domestic itinerary screen where the user can leave the city name blank to see domestic perdiem rates, they can leave the 'CITY, AREA, ETC' blank. If they do, the program will then check the 'LOCALITY-COUNTRY, STATE:' field to see if either a state name, two character state abbreviation, or country name is found.

If a state name or code, or country name is found the user will be presented with a screen of up to 14 perdiem rates from which to select. The selection is made in the same way via code 1 thru 14 on the screen and hitting the enter key. But unlike the domestic screen navigation via PA1, there is forward(enter key) and backward navigation(PF2).

In addition, on the domestic side, users will be able to access perdiem rates for non-contiguous and overseas U.S. states and territories. The areas will have the following 'state' codes:

```
     AK     ALASKA
     AS     AMERICAN SOMOA
     HI     HAWAII
     GM     GUAM
     JA     JOHNSTON ATOLL
     MY     MIDWAY ISLAND
     NA     NORTHERN MARIANA ISLANDS
     PR     PUERTO RICO
     VI     VIRGIN ISLANDS
     WD     WAKE ISLAND
```

Below are sample screens:

ITINERARY LOCATION/PER DIEM SCREEN   ODAU5

STATE OF: MARYLAND

CODE CITY   LOCATION   MEALS LODGING

01 ANNAPOLIS   ANNE ARUNDEL   042   091
02 BALTIMORE   BALTIMORE   042   110
03 COLUMBIA   HOWARD   042   110
04 FREDERICK   FREDERICK   032   051
05 GRASONVILLE   QUEEN ANNES   038   075
06 HARFORD COUNTY   HARTFORD COUNTY   038   104
07 LEXINGTON PARK/LEONARD   ST.MARYS, CALVERT   034   066
08 MONTGOMERY   MONTGOMERY   046   119
09 OCEAN CITY 06/15-10/31   WORCESTER   046   144
10 OCEAN CITY 11/01-06/14   WORCESTER   046   059
11 PRINCE GEORGE'S   PRINCE GEORGE'S   046   119
12 ST.MICHAELS   TALBOT   042   100

SELECT A LOCATION CODE: ENTER=PROCESS F2=BACK F7=EXIT

FOREIGN TRAVEL PERDIEM RATES   ODAX5

NAME OF COUNTRY/OVERSEAS LOCATION: ITALY

CODE LOCATION   DATE RANGE   MEAL LODGE
01   OTHER   1-Jan 31-Dec 084 075
02 BARI   1-Jan 31-Dec 086 055
03 BOLOGNA   1-Jan 31-Dec 128 093
04 FERRARA   1-Jan 31-Dec 113 085
05 FLORENCE   1-Jan 31-Dec 144 105
06 GAETA   1-Sep 30-Jun 062 057
07 GAETA   1-Jul 31-Aug 086 059
08 GENOA   1-Jan 31-Dec 135 064
09 LA SPEZIA   1-Jan 31-Dec 085 097
10 MILAN   1-Jan 31-Dec 209 115
11 MODENA   1-Jan 31-Dec 104 079
12 NAPLES   1-Jan 31-Dec 119 074
13 PISA   1-Jan 31-Dec 104 086
14 RAVENNA   1-Jan 31-Dec 107 089
SELECT THE APPROPRIATE CODE:

    ENTER=PROCESS   F2=BACK   F7=RETURN

No change in how the domestic rates are loaded was made. Program ODARDIEM is still run using GSA provided rate data. The foreign rates are loaded using a new program - ODATMPB4. It uses data from two sources, the main source is an excel spreadsheet file downloaded from the State Department web site and uploaded to the mainframe. The excel file is structured well and is easy to work with, but doesn't contain non-contiguous US and overseas locations. The State Department has a report that can be downloaded that contains all rates, so I took that report deleting everthing but the non-contiguous US and overseas rates. I then further manually edited it to make it resemble the data from the excel file. Since there are about 100 or so records it didn't seem too bad. This became the second input file to ODATMPB4 concatenated behind foreign countries data from the excel file I further edited the non-contiguous and overseas file to make it conform to the input used by the domestic rates program and this file became the second input to ODARDIEM so that the domestic side would have these rates as well.

ODATMPB4 also has a SYSIN input that allows control to the level of update run. If a sysin record is supplied that contains the words 'UPDATE NEW' only the new/current rates are updated. Otherwise a full blown update occurs whereby the current rates are copied to the old rate table and the new rates are loaded. So once a year the full blown update is run, and then whenever needed the 'UPDATE NEW' parameter could be used when needed. With the online update capability, ODATMPB4 may only be needed to be run once a year. When online updates are made, the perdiem data file should be updated as well.

Process for getting updated file from State Dept.

Once a month State puts out an updated foreign perdiem file. Since there are numerous updates we should run ODATMPB4 to pickup the changes. The process is as follows:

1)   Go to State Dept. web site -   http://www.state.gov/m/a/als/prdm

2)   Click on current perdiem rates - 2002

3)   Click on latest perdiem rates file in Exel format

4)   This puts you in Exel. Save using naming convention PDMmmyy.
        Where mm = month and yy = year. It is saved with a .XLS file type

5)   From Exel save as formatted text(space delimited) PDMmmyy.
        It is saved with a .PRN file type

6)   Rename PDMmmyy.PRN to PDMmmyy.TXT

7)   FTP to MVS dsn = APA1A6Y.PDMFGN.Dmmyy.TXT

8)   Save current Perdiem data file to APA1ODA.PERDIEM.FGN.Dmmyy

9)   Copy APA1A6Y.PDMFGN.Dmmyy.TXT into APA1ODA.PERDIEM.FGN.NEW
        despite lrecl mismatch

10)   If first month of new fiscal year run with SYSIN - CURRENT
        else run with SYSIN - UPDATE NEW